

**From:** Madonna Marcelo <madonna.marcelo@lacity.org>  
**Sent time:** 12/04/2019 03:11:05 PM  
**To:** Mindy Nguyen <Mindy.Nguyen@lacity.org>  
**Subject:** Schedule Change

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Hi Mindy,

Just fyi that I'm switching my day from tomorrow to Friday. I'll focus on Hollywood Center when I'm there. Hopefully, it'll be a quiet Friday.

You know here to reach me if you need anything tomorrow....

Madonna